

Bachelor of Health Administration

The mission of the Bachelor of Health Administration Program (BHA) is to prepare a diverse student population with knowledge, skills, and values to work in entry-level management positions in various healthcare organizations or to pursue the graduate education in health administration, health policy, health law, health services research, and other health-related fields.

The Program focuses on preparing students who traditionally have been under-served by higher education to serve in public, private and federal healthcare settings including hospitals, integrated delivery systems, medical groups, long-term care facilities, and insurance providers.

What can you expect from being a student of Health Administration program?

- You will acquire skills necessary for non-clinical careers in health care
- You will gain a strong foundation in health care management and current policies
- You will be taught by highly qualified faculty with years of industry experience. Governors State University has nationally recognized faculty for their teaching and research experiences..
- You will study along with peers who could share decades of professional experience and enrich your classroom learning with practical health care example.
- You will participate in a strong Practicum program. The undergraduate Practicum offers Health Administration students an opportunity to work side by side with the healthcare administrators, to gain valuable experiences in different health care settings, and to identify career prospects.
- You can be seamlessly admitted into Governors State University Master of Health Administration program

What is expected from a student of Health Administration program?

- Respect your faculty and your peers
- Adhere to the highest standards of professional behavior and honesty
- Demonstrate intellectual curiosity
- Show dedication to your studies and to your professional success.

The ***Bachelor of Health Administration*** is a dynamic educational experience that enables healthcare professionals and any person interested in healthcare field to obtain knowledge and skills necessary to make a significant impact in his/her organizations and in other people's lives. Program is offered in a flexible, hybrid format that allows students to combine their undergraduate study with family and professional responsibilities

FREQUENTLY ASKED QUESTION

1. Is BHA degree for me?

The degree in Health Administration would be a good fit for you, if you

- have an interest in healthcare beyond or in addition to clinical work
- are aspired to pursue administrative career in healthcare setting

No previous experience in healthcare field is required.

2. How can I combine my job duties with the BHA academic requirements?

The BHA program is targeted at working professionals. The curriculum is delivered in a face-to-face, on-line, and hybrid formats, including a late evening classes.

3. Where can I find employment after graduation?

Typical after graduation employment include, but isn't limited to lower level entry managerial positions in hospitals or outpatient facilities, health-insurance companies, long-term care organizations, alternative delivery units, such as adult day care, home health care and continues care facilities, federal, state and local departments of health, benefit offices of larger firms and corporations, and consulting firms.

4. What type of classes will I be taking?

The curriculum offers a strong foundation in business leadership as well as an extensive range of health care topics. Classes include health care systems, health care management, planning, politics and policy, human resources management, marketing, epidemiology, law, ethics, healthcare informatics, accounting, economics, and others.

Governors State University

Bachelor of Health Administration (B.H.A.) Core Course List

The B.H.A. undergraduate major has full certified undergraduate status granted by the Association of University Programs in Health Administration (AUPHA). Coursework is designed to be taken in a particular order. It is extremely important to take prerequisites **first** because courses build on one another. All HLAD courses must be a grade of “C” or better and a minimum cumulative GPA of 2.00 is required for graduation.

HLAD 3099 – Health Care Organization	online
HLAD 3101 – Intro to Health Care Management	online
HLAD 3102 – Principles of Health Care Microeconomics	online
HLAD 3103 – Basics of Health Care Informatics	
HLAD 3104 – Health Care Statistics	online and in-person
HLAD 3106 – Intro to Epidemiology,	Prereq HLAD 3103 & 3104
HLAD 3107 – Medical Sociology,	Prereq HLAD 3101 & 3099 online
HLAD 3108 – Policy and Politics in Healthcare,	Prereq HLAD 3101 & 3099 online
HLAD 3109 – Ethics in Healthcare Administration,	Prereq HLAD 3101 & 3099 online
HLAD 4101 – Health Care Organizational Behavior	All 3000 level courses must be completed before 4000 level courses.
HLAD 4103 – Legal Aspects of Health Care	(course not offered in summer term) online
HLAD 4104 – Health Care Economics	(course not offered in summer term)
HLAD 4105 – Management in Health Care Setting,	Prereq HLAD 4101, 4103 & 4104 online
HLAD 4106 – Management Accounting for Health Care Organization,	Prereq may take previously or concurrently with HLAD 4101
HLAD 4107 – Health Care Human Resource Management,	Prereq HLAD 4101, 4103 & 4104
HLAD 4108 – Health Planning,	Prereq HLAD 4101, 4103 & 4104 (course not offered in summer term)
HLAD 4901 – Institutional Management for Health Care Organization,	must be taken concurrently with HLAD 4099 in final semester and may take one other upper division HLAD course. (course not offered in summer term) Class is completed on the healthcare site. Prereq: all HLAD 3000 and 4000 courses but HLAD 4108.
HLAD 4099 – Health Administration Practicum,	final semester, application and permission required 12 weeks prior to Practicum start date. Practicum is only offered in fall and spring. You must pass a background check, provide health insurance and professional liability insurance. All Gen Eds and all classes in the BHA program must be completed. HLAD 4099 can only be taken with up to two other classes, HLAD 4901 being one of them. You must be available to work a minimum of 10 hours per week between 8:00 AM to 5:00 PM Monday through Friday for a minimum of 150 hours. Approval of practicum is contingent upon successful completion of courses in progress at the time of graduation. Courses are offered online. Courses are not offered in the summer term)

You are responsible for applying for graduation, this process does not happen automatically. **Graduation** occurs at the end of each semester, fall (December), spring (May) and summer (August). Diplomas are mailed out about 6 weeks after the end of the semester you graduated in. **Commencement** is the ceremony of marching across the stage which occurs one time each year in May. You will be invited to Commencement and can participate if you wish to. You do not have to participate in Commencement to obtain your degree but you do need to apply for graduation to receive your degree and have it posted to your transcript.

Bachelor of Health Administration Program

Tentative Plan of Study*

	Year 1		Year 2		
Fall Admission	<u>Fall</u>	<u>Spring</u>	<u>Summer</u>	<u>Fall</u>	<u>Spring</u>
	HLAD 3099: Health Care Organization (3)	HLAD 3104: Health Care Statistics (3)	HLAD 3109: Ethics in Healthcare Administration (3)	HLAD 4103:** Legal Aspects of Health Care (3)	HLAD 4099*** Health Administration Practicum (3)
	HLAD 3101: Introduction to Health Care Management Strategies (3)	HLAD 3106: Introduction to Epidemiology (3)	HLAD 4101 Health Care Organizational Behavior (3)	HLAD 4104**: Health Care Economics (3)	HLAD 4901*** Institutional Management for Health Care Organizations (3)
	HLAD 3102: Principles of Health Care Microeconomics (3)	HLAD 3107: Medical Sociology (3)	HLAD 4106: Health Care Accounting (3)	HLAD 4107: Health Care Human Resource Management (3)	HLAD 4105: Management in Health Care Setting (3)
	HLAD 3103: Basics of Health Care Informatics (3)	HLAD 3108: Policy and Politics in Healthcare (3)		HLAD 4108**: Health Planning	
Spring Admission	Year 1		Year 2		
	<u>Spring</u>	<u>Summer</u>	<u>Fall</u>	<u>Spring</u>	
	HLAD 3099: Health Care Organization (3)	HLAD 3104: Health Care Statistics (3)	HLAD 4103:**	HLAD 4105: Management in Health Care Setting (3)	

			Legal Aspects of Health Care (3)		
	HLAD 3101: : Introduction to Health Care Management Strategies (3)	HLAD 3107: Medical Sociology (3)	HLAD 4104**: Health Care Economics (3)	HLAD 4099*** Health Administration Practicum (3)	
	HLAD 3102: Principles of Health Care Microeconomics (3)	HLAD 3108: Policy and Politics in Healthcare (3)	HLAD 4106: Health Care Accounting (3)	HLAD 4901*** Institutional Management for Health Care Organizations (3)	
	HLAD 3103: Basics of Health Care Informatics (3)	HLAD 3109: Ethics in Healthcare Administration (3)	HLAD 4107: Health Care Human Resource Management (3)		
	HLAD 3106: Introduction to Epidemiology (3)	HLAD 4101 Health Care Organizational Behavior (3)	HLAD 4108**: Health Planning		
	Year 1		Year 2		

*This **is a tentative plan** of study that should help you in planning your courses and graduating in a timely manner.

****Courses 4103, 4104, 4108, 4099, and 4901 are only offered during Fall and Spring semesters.**

*** 4099 and 4901 can only be taken in your final semester and must be taken concurrently. All other courses in in the Program must be completed. Only one other course may be taken for a no more than nine credit hours total. All general education courses must be completed as well. All other classes can be taken during the Fall and Spring semesters and Summer term.

**DEPARTMENT OF HEALTH ADMINISTRATION ADMINISTRATION, ADVISOR, AND
FULL TIME FACULTY WHO ARE MOSTLY TEACHING BHA CLASSES**

	<p>Dr. Ning Lu is a Full Professor and a Chair of the Department of Health Administration at GSU. She received her doctoral degree in Health Services Policy and Management from Arnold School of Public Health at the University of South Carolina, and Master's degree in Public Health from the Graduate School of Public Health, University of Pittsburgh.</p> <p>Dr. Lu research interests have focused on healthcare access, utilization, quality and outcome, with special attention to underserved and vulnerable populations, including women, minorities, low-income families, children and rural residents.</p>
	<p>Dr. Jennifer Groebner, Senior Lecturer Ed.D., MHA, RN</p> <p>Dr. Groebner is teaching</p> <p>Intro to Healthcare Management</p> <p>Medical Sociology</p> <p>Ethics in Healthcare Organizations</p>
	<p>Dr. James A. Munz is a Senior Lecturer. He received his Bachelor's degree in Allied Health Science and Master's degree in Health Administration at GSU, and his PhD in Health Administration at Northcentral University, Prescott, Arizona. Dr. Munz brings more than 25 years of progressive healthcare leadership to the Department of Health Administration at GSU. He is currently the Regional Director of Physician Relations at Advocate Christ, South Suburban, and Trinity Hospitals in the Chicago Southland market and the Director of the Medical Staff Office at Advocate South Suburban Hospital. He also serves on the Board of the Chicago Southland Chamber of Commerce and the Hazel Crest Chamber of Commerce. Dr. Munz is mostly teaching</p> <ul style="list-style-type: none"> • Health Care Strategic Planning • Principles of Health Care Microeconomics • Health Care Economics – Macroeconomics • Institutional Management



Dr. Natalia Rekhter is an Assistant Professor and a Director of Bachelor of Health Administration program. She received her PhD in Higher Education and Student Affairs from Indiana University, Bloomington and her Master's in Health Services Administration from University of Michigan, Ann Arbor. Her research interests have focused on the use of social media for teaching and healthcare quality improvement. She also has over 13 years of healthcare consulting experience. Dr. Rekhter is teaching

- Health Care Microeconomics
- Health Care Practicum
- Health Care Capstone



Pamela Penn, Academic Advisor

Mrs. Stipanich has worked in higher education since 1991 and has been with the Governors State University since 2001. She assists students, through the use of advising and continuous assessment, in the development of meaningful educational plans which are compatible with their academic and life goals.